

Events support program 2026-2027

Organization of national and international congresses and international schools

Program details:

The Réseau québécois sur l'énergie intelligente (RQEI) is composed of a diverse group of researchers, postdoctoral fellows and graduate students from universities and colleges across Quebec. Each institution has its own technical teams and research infrastructure. One of RQEI's objectives is to facilitate collaboration between research teams, share infrastructures and promote their achievements in Quebec, Canada and internationally.

Aimed at co-researcher members, this program provides funding for the organization of events or activities that can increase RQEI's presence in the field and raise the network's profile among various players in the Quebec research and innovation ecosystem and the community at large, including municipalities, regional energy ecosystems and innovation zones. Funding may also support the internationalization of RQEI. Event activities must involve RQEI student members.

This program covers costs associated with organizing an event (room rental, catering, facilitation, dissemination material, etc.). It does not cover the cost of participation by a member or research team in an event. Applications will be processed as they are received, until the available envelope is exhausted. Particular attention will be paid to fairness in the allocation of funds among RQEI research teams and research axes. Only one application per beneficiary will be considered for the duration of the program.

In the event of discrepancies or uncertainty regarding the English translation, please refer to the French version or contact the RQEI team. The RQEI team reserves the right to modify this program without prior notice. Applicants are invited to ensure that they are consulting the most recent version.

Funding objectives:

1. Support collaboration among RQEI members.
2. Encourage the development and exchange of expertise within RQEI.
3. Help develop relationships among RQEI member institutions.
4. Contribute to the training of RQEI member teams.
5. Promote the research work of RQEI members in Canada and internationally.

Requirements:

1. Applications must involve at least two RQEI co-researcher members.
2. The event must be related to RQEI's scientific programming (<https://www.rqei.ca/recherche/>).
3. The event must meet at least two funding objectives.
4. The event must involve RQEI student members.

Funding:

1. 2026-2027 envelope: \$25,000, subject to the availability of funds and until the envelope is exhausted.
2. 5 events supported up to \$1,000 (payment on invoice preferred, conditional reimbursement possible).
3. 4 international events, summer schools or strategic sponsorships supported up to \$5,000 (sponsorship).

Evaluation procedure:

1. Suitability of the event for RQEI's research program.
2. Relevance of the event to the pooling of RQEI members' expertise.
3. Relevance of activities to the development of professional relationships among RQEI members.
4. Expected benefits for RQEI, including visibility, student involvement and proposed counterparts.
5. For requests of \$5,000, validation by the Scientific Committee or a designated subcommittee may be required.

Planning:

1. Program launch: September 2026.
2. Evaluation of proposals up to \$1,000: continuous (1-2 weeks).
3. Evaluation of proposals up to \$5,000: Scientific Committee or designated subcommittee (2-4 months).
4. Receipt of funding: announcement of result + 2-4 weeks.
5. End of program: until all allocated funds are exhausted or 31/08/2027.

Application procedure:

Applicants must ensure that the following documents are included in their funding application:

- The completed funding application form.
- Any document that may help support the application (event presentation, sponsorships, previous edition's results, budget, preliminary program, etc.).

The documents must be sent by email to the attention of the RQEI coordinator: rqei@uqtr.ca. The subject of the email should read: "RQEI2026-PROG_EVENT" followed by a space and your last name in upper case.

INCORRECT OR INCOMPLETE FUNDING APPLICATIONS WILL NOT BE CONSIDERED.

Funding application form

For RQEI use - request number

1. Event name

2. Event description

3. Event duration and location

Start date (jj/mm/aaaa)	End date (jj/mm/aaaa)	Address

4. Support type and amount requested

Support type requested	Amount requested

5. Identification of organizers

Institution name

Co-researcher member of RQEI

Last name First name	Mobile phone	Email

Institution name

Co-researcher member of RQEI

Last name First name	Mobile phone	Email

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Institution name		
Co-researcher member of RQEI		
<i>Last name First name</i>	<i>Mobile phone</i>	<i>Email</i>

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Co-researcher member of RQEI		
<i>Last name First name</i>	<i>Mobile phone</i>	<i>Email</i>

6. Detailed event description

6.1 Type Please specify only one type (national congress, international congress, summer school, other (specify)):

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6.2 Relevance to RQEI

Write the event summary and justify why it is of interest to RQEI members. Which research axes are represented? Which groups might participate?

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6.3 Student involvement and access for RQEI members

Describe how RQEI students will be involved and, where applicable, how RQEI members may participate in or benefit from the event.

6.4 Visibility and proposed counterparts for RQEI

Specify the proposed counterparts: logo, mention in communications, booth, student prize, digital visibility, presentation, access or other form of recognition.

6.5 Budget, other sponsorships and intended use of funds

Describe how the requested amount will be used, the main expenses covered and other confirmed or anticipated funding sources.

6.6 Expected benefits

Indicate the expected scientific, partnership, student or visibility benefits for RQEI.

7. Commitment of applicants

1. I certify that the information provided in this form and in any supporting document is true and accurate.
2. I certify that this application for financial assistance and, where applicable, the granting of financial assistance under RQEI funding programs do not involve any real or apparent conflict of interest.
3. I undertake to inform RQEI, in writing and without delay, of any real or apparent conflict of interest that may arise in connection with this application and its evaluation and, if applicable, with the event submitted. I understand that such a situation could result in the rejection of the application, the termination of the award or its reimbursement, as determined by RQEI.
4. I undertake to carry out the event as approved and to use the funds only for authorized purposes.
5. I undertake to mention, in any public communication concerning the activity, the assistance obtained from RQEI.
6. I agree to inform RQEI of the use of its name and logo in communications.
7. I authorize RQEI to share non-confidential content associated with the event on its platforms.
8. I agree to provide, upon request by RQEI, a short event report, visibility evidence and a financial summary.

Co-researcher member of RQEI		
<i>Last name First name</i>	<i>Date (jj/mm/aaaa)</i>	<i>Digital signature</i>

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